

## SELECTBOARD MEETING

July 19, 2005 – 6:00 p.m.

Treas/AA Office

Attendance: Andy Pomerantz  
Dick Rogers  
Jane Cushman

Mike Whipple  
Nolan LaFrancis  
Diane Mattoon

Bill Field  
Rick Ackerman  
Howard Garrow

1. Adjustments to the Agenda
  - a. Treas/AA Office Lease under old business
2. Minutes to July 5, 2005 Meeting – Dick moved and Andy seconded the motion to accept the minutes as written. So moved.
3. Roads
  - a. Sidewalk in front of Old Grange Building – Dick moved and Andy seconded the motion to table this issue until the August 2 meeting. So moved.
  - b. East Randolph Road – There has been a request for an “East Randolph Rd” sign at the intersection of E. Randolph Rd and VT Rte 110. Rick will check to see if this is a State or town sign. If it’s a town sign and not expensive, he is authorized to order one. There has been a complaint about potholes on the East Randolph Rd. Rick will check into getting them filled with hot mix.
  - c. Rick has put up a “Hidden Drive Sign” by Ted Metcalf’s.
  - d. Budget – The equipment budget will be overspent this year. Part of the reason for this is the high cost of fuel. The Board discussed putting up less sand but decided to continue as planned.
  - e. 10 Year Road Plan – Nothing done to date
  - f. Culvert Inventory – Nothing done to date. Dick will check with Chuck Eaton to see who West Fairlee hired to do their culvert inventory.
  - g. Williamstown – The Board supports Chelsea and Williamstown road crews working together on special projects.
  - h. Moxley Covered Bridge – The work to repair damage to the bridge should be done to as close as original as possible.
4. Water/Sewer
  - a. Dick moved and Andy seconded the motion to enter executive session at 6:02 a.m. for a job interview. Out of executive session at 6:15 p.m. Dick moved and Andy seconded the motion to hire Mike Whipple as assistant operator at \$15.00 per hour with insurance being discussed at a later date. So moved.
  - b. WWTF Upgrade – Nolan has reviewed the plans with Otter Creek Engineering. They anticipate getting the concrete work done this fall and the equipment and piping done in the spring.
  - c. Brookhaven Well – The Board has received a letter of approval from the State re: the SRF Planning Loan Application. Elizabeth Walker will work with Nolan and Jane on 7/21 to complete the assessment.
  - d. Emergency Response Plan and Vulnerability Assessment – As part of the Homeland Security Initiative, all systems with USDA funds must prepare an Emergency Response Plan and Vulnerability Assessment.

The town will request names of organizations that can assist us with the completions of these requirements.

5. Public Comments – none

6. Old Business

- a. Zoning and Solid Waste Issues – Bill Field attended the meeting to give legal guidance in determining the next step to take with regard to junkyards and solid waste storage. He reviewed the statutory steps in this process. Bill will write letters to be sent to the worst offenders. Because of the expense to carry out enforcement of ordinances, the Board plans to hold a forum in the fall to get public input to help decide how far to go in the enforcement of ordinances. Junkyards, dogs and solid waste storage will be among the issues discussed.
- b. Revolving Loan Fund Contract – The proposed Promissory Note for the RLF was reviewed. It appears satisfactory except for the wording of the late fee charge. Dick moved and Andy seconded the motion to enter executive session at 7:10 to discuss an RLF application. So moved. Exited at 7:30 p.m. Dick moved and Andy seconded the motion to ask the Ackerman's for a list of collateral to secure their RLF loan. So moved.
- c. Board Membership – Two Rivers Ottauquechee Regional Comm. - A request will be placed on the Chelsea website looking for someone interested in serving on this board.
- d. Board Membership – Green Mountain Economic Development Corp. Neil Fox would like to come to the Board to discuss what GMEDC can offer the town and hopefully find someone interested in serving on the board. Neil will be invited to the Aug. 16, 2005 meeting.
- e. Town Hall Cleaning Checklist – Dick moved and Andy seconded the motion to give the custodian of the Town Hall the list of expectations for cleaning. So moved.
- f. Treasurer/AA Office Lease – The Board reviewed Mr. Weintraub's counter proposal for a 3-year lease. They are not comfortable with the termination clause and agreed to offer Mr. Weintraub a 90 day notice of termination and pay 1 month's rent as termination fees
- g. VLCT Update - Beth Ann Finlay will attend the Aug 2 meeting go discuss the Selectboard's priorities and available property in town. The Town Hall Restoration Grant will be submitted in August. The Economic Development Committee is encouraging the town to link up with GMEDC.

6. New Business

- a. Health Insurance for Elected Officials – Diane requested that the Town pay her health insurance. Surrounding towns pay some or all of the town clerk's and treasurer's health insurance. Dick moved and Andy seconded the motion to table this discussion until the Personnel Policy has been reviewed and until all board members are present. So moved.
- b. The Board granted Diane permission to donate an old light that has been stored in the attic of the town hall to the Historical Society.

- c. Heating Fuel Prices – Howard Garrow attended the meeting with fuel prices. He anticipates the price will be between \$2.11 and \$2.14. The Board hopes to get back to Howard soon.
  - d. Listing – Howard missed the grievance date because he didn't see the notification in the mail. He wonders if there is a way to grieve his appraisal. He was advise to contact Ed Kuban.
  - e. Tax Rate – With a municipal grand list of \$663,564.43 at the time the tax rate is set, Dick moved to set the municipal tax rate at \$0.5194 to raise the budgeted \$388,633.13 and the tax rate for the \$50,000 special article (garage) at \$0.0754. So moved.
  - f. Marshall & Swift Cost Tables – Dick moved and Andy seconded the motion to pay the State of Vermont \$157.00 to license the Town of Chelsea to use the Marshall and Swift Cost Tables until June 30, 2006. So moved.
7. CORRESPONDENCE
- a. VLCT – Form for appointing a representative to annual meeting – no action taken
  - b. Dept. of Liquor Control – Letter addressing gambling on licensed premises
  - c. Cross State Trail Ride, Inc – Letter advising of the possibility of horses on town roads from Aug. 6 – Aug 14, 2005.
  - d. Bill for Painting Town Garage – A bill from Dick Lyford in the amount of \$1,296.00 was received. Dick discounted the bill \$1,296.00 as a donation to the town. Thank You Dick!
  - e. VCRD's Annual Summit – No action.
  - f. Otterman & Allen – Updates on WEC lawsuit
8. NEXT MEETING AGENDA
- a. Otter Creek Engineering – WWTP Upgrade
  - b. Brookhaven Well
  - c. Solid Waste Issues
  - d. EOS Project
  - e. Facilities Committee – Beth Ann Finlay
  - f. Treas/AA Lease
  - g. Fuel Prices
  - h. Sidewalk in front of old grange bldg
  - i. Insurance for Elected Officials – executive session
  - j. RLF Application
  - k. Culvert Inventory
  - l. Zoning Bylaws
9. ADJOURNMENT – Dick moved and Andy seconded the motion to adjourn at 9:00 p.m. So moved.
10. ACTION ITEMS
- a. Sidewalk in front of Old Grange Bldg. – Andy & Dick will look at site. FOLLOW UP 8/2
  - b. Oil Prices – Dick will check out prices – FOLLOW UP 8/2
  - c. RLF – Jane will ask the Ackerman's for a list of collateral to secure their loan.

- d. Jane will send Dick Lyford a “Thank You” note for painting the Town Garage.
- e. Solid Waste Issues – Bill Field, Town Agent will prepare letters to be sent out addressing junkyards and junk storage.
- f. Lease Agreement – Jane will send counter proposal to Mr. Weintraub
- g. Culvert Inventory – Dick will check with Chuck Eaton about hiring someone to do the culvert inventory.
- h. Brookhaven Well – Jane & Nolan will meet with Elizabeth Walker as part of the application process for a loan to test the well.