

SELECTBOARD MEETING  
November 1, 2005 – 6:00 p.m.  
Treas/AA Office

Attendance: Dick Rogers	Rick Ackerman	Heidi Silvia
Carol Olsen	John Cesari	Art Goodrich
Andy Pomerantz	Jim Veneziano	Paul McNaughton
Jane Cushman	Ginny Button	

1. Minutes – Carol moved and Dick seconded the motion to accept the minutes as written. So moved.
2. Adjustments to the Agenda
  - a. Wright Engineering Archives for Otter Creek Engineering – Water/Sewer
  - b. Plans for Old Water System – Water/Sewer
  - c. Zoning Violation – New Business
  - d. Hogan Pizza – New Business
  - e. Storm Recovery, Jim Hill Place – Roads
  - f. Zoning Issues – Old Business
  - g. Audio & Visual Improvements for the Town Hall – New Business
3. Water/Sewer
  - a. Brookhaven Well Update – Tabled until Nolan is present to answer questions
  - b. Otter Creek Engineering – Mark Youngstrom remembers starting engineering plans for a pump station and water main when Brookhaven Well was first drilled. He feels they are in Wright Engineering's archives and could save time and money if the town is willing to pay Wright Engineering to retrieve them from the archives. Dick moved and Carol seconded the motion to leave it up to Mark's discretion if the plans are useable and not to exceed \$100 for getting them.
  - c. Mylars of Old Water System – Mark has plans for Chelsea's old water system. He is willing to give them to the town so long as they are not destroyed. The Board agrees that we should accept the plans.
4. Roads
  - a. Bobbinshop Bridge – John Cesari is interested and concerned about the timetable for completing Bobbinshop Bridge. Dick has spoken to Wayne Hook who indicated that by December 1<sup>st</sup> the bridge should be open for cars and pick ups but not large vehicles. John feels there should be reflectors on both sides of the bridge to warn drivers that the bridge is out. He also suggested improving the east approach to the bridge. Dick moved and Carol seconded the motion to pay Wayne's first bill of \$10,000 but ask him to itemize the bills in the future. The board also asks Wayne to attend the November 15<sup>th</sup> meeting to discuss payment of bills and his timeline for completing the bridge. So moved.
  - b. Drainage from VT 110 & VT 113 – In response to Marty Gratz's inquiry about what is being done about this drainage issue, Rick has done

nothing. It was agreed the last time this issue was discussed that there is no money in the budget for this work. By budget time, Rick will have information and costs to address this issue.

- c. Oil Fill Pipe on Town Garage – The Board is concerned with the new location of the pipe. It is within feet to the town's water supply. Rick will check to see if there are other options such as moving either the pipes or the tank.
  - d. Storm Recovery – Donnie Eastman and Jamie Lyon were hired to help out with the recent snow. Donnie will be part-time winter help and Jamie is willing to help whenever he isn't working.
  - e. Budget – Need to include money for a concrete floor in the salt shed.
  - f. Jim Hill Place – Jim Veneziano inquired about the town's response to Robert Brown's complaint about drainage last spring. The town has no response. If there is going to be any plan enacted for handling a similar situation, Jim asks to be involved.
5. Public Comments – None
6. Old Business
- a. Town Hall Roof – No know leaks as of the last storm.
  - b. EOS Project – The Board reviewed and discussed their presentation to the CVSWMD board meeting on November 2<sup>nd</sup>.
  - c. Revolving Loan Policy – Dick moved and Carol seconded the motion to accept the RLF policy format. Those requesting under \$20,000 will be asked for completed application forms, a business plan and to sign a promissory note. If the requested amount is over \$20,000, they will be asked for a credit report. So moved.
  - d. Revolving Loan Request – Ginny Button and Heidi Silvia discussed their preliminary plans for opening a diner. They reviewed the RLF application packet with the board. They will return to the November 15<sup>th</sup> meeting.
  - e. Community Forum – The Board members have received both positive and negative responses on the forum. The Board feels it was a good mid-term update as well as time for people to speak their opinions. It may have energized some people for VCRD activities. The Board may consider going forward with grant work on the sewer upgrade in preparation for a bond vote at Town Meeting.
  - f. Upper Village Road Noise – A letter addressing this issue was signed and will be sent to Mary Norman.
  - g. Solid Waste – Dick reported that the new compactor motor has been fixed. Dick will check with Ed Kuban to see if he can monitor the voltage at the transfer station.
  - h. Personnel Policy – Andy emailed Jane the first 1 or 2 pages of proposed changes for the personnel policy. If Carol & Dick are happy with the changes and procedures Andy will continue and have something for the board to review at a later date.
  - i. Law Enforcement Pilot Program – VLCT has been notified that the town is interested in this program. They will notify the town after the deadline and they have had a chance to review applicants. Paul McNaughton has been in law enforcement but is unsure if he's

interested in the Constable position. The Board discussed the possibility of expanding the constable training and duties.

- j. Crosswalk on VT 110 – A letter denying the town’s request for a crosswalk was read. A copy will be sent to Jennifer Doyle at Riverbend Residential Care Home.
  - k. Zoning Issues – The Board explained their findings to their review of zoning applications. There were questions on 2 permits. One of them, upon reading of the Zoning Bylaw is fine. The second one prompted asking the Zoning Administrator to explain his reasons for issuing the permit. He had sound reasoning and the Board is content with his actions.
7. New Business
- a. Hogan Pizza – Nobody present to discuss signage questions.
  - b. Zoning Issues – John Bellefeuille has sent Thomas Haluch a second letter advising him that he has until October 24<sup>th</sup> to complete a zoning permit for a building that was built without a permit. Since he still has not complied with the letter, Dick moved and Carol seconded the motion to submit copies of the letters to the town attorney for action. So moved.
  - c. Audio & Visual Improvements to Town Hall – John Cesari is interested in making improvements to the lighting system and adding an audio system to the Hall. He will come to a meeting on November 29<sup>th</sup> with more information as well as a quote for a more secure ladder for the town hall.
8. Other Information
- a. Andy hopes to start budget work at the first meeting in December.
9. Correspondence
- a. Invitation from Chelsea School Board to meeting on Nov. 16<sup>th</sup>
10. Next Meeting Agenda Items
- a. Nolan LaFrancis - 6:00 p.m.
  - b. Law Enforcement Issues – 6:30 p.m.
  - c. Wayne Hook – 7:00 p.m.
  - d. Revolving Loan Request – executive session
  - e. Brookhaven Well Update
  - f. EOS Project
  - g. Solid Waste Issues
11. Adjournment – Carol moved and Dick seconded the motion to adjourn at 8:45 p.m. So moved.