

SELECTBOARD MEETING
August 2, 2005 – 6:00 p.m.
Treas/AA Office

Attendance: Dick Rogers	Mark Youngstrom	Doug Lyford
Carol Olsen	Gary Fern	Todd Dueso
Andy Pomerantz	Mike Smith	Beth Ann Finlay
Jane Cushman	Nolan LaFrancis	Neil Dodge

1. Adjustments to the Agenda
 - a. Brookhaven paintings to New Business

2. Minutes
 - a. Dick moved and Carol seconded the motion to accept the minutes to the July 19, 2005 meeting as written. So moved

3. Water/Sewer
 - a. Brookhaven Well – Mark (Otter Creek Engineering) presented an optimistic review of the progress of the re-assessment of the well. The next step is to do a long-term pump test in late August or early September.
 - b. WWTF Upgrade – Mike (Otter Creek Engineering) reviewed the history of the WWTF upgrade. Due to increased costs of metal, piping and concrete, the original estimate of \$220,00 has been increased to \$420,000. USDA will reopen Chelsea's application because of the additional cost. This may prevent the project from being done this year. Mike is exploring outside sources of funds that would enable some work to be done this fall. USDA will review the engineering contract. Mike anticipates authorization to proceed to bid by the end of this week.
 - c. Bench Sheets – The monthly water and sewer bench sheets were reviewed and signed. Nolan reported 1 violation that was the result of a bad sample. All follow-up samples were good.
 - d. The Board discussed complaints about bad tasting water. Nolan explained that he had chlorinated the system, a part of normal routine maintenance, and all residual tests were well below the accepted level.
 - e. Engineer Evaluation of Water System – Dick moved and Carol seconded the motion to accept the free engineering evaluation of the water system. So moved.

4. Roads
 - a. Gary (Otter Creek Engineering) reviewed the topographic survey of the Maple Ave. Bridge. This survey will be forwarded to VTrans to help determine structure specs for the bridge.
 - b. Sidewalk in front of Old Grange Bldg. – Neil Dodge suggested building a noticeable curb to prevent vehicles from parking on the sidewalk. The Board is all in agreement that the sidewalk needs repair but there is no money available to do the work. Andy is going to check with Jay Keller to see if this might be worked into the grant for sidewalk work south of the village.
 - c. Tennis Court Trees – Neil reported 3 trees along the river by the tennis court that need to be cut. Dick will mention this to Rick.

5. Public Comments - None
6. Old Business
 - a. Zoning and Solid Waste Issues – Ed Kuban will attend the August 16, 2005 meeting with a list of people to contact.
 - b. Revolving Loan – Carol moved and Dick seconded the motion to enter executive session at 8:20 p.m. to review a list of collateral. Exited executive session at 8:25 p.m. Dick moved and Carol seconded the motion to accept the list of collateral and advise the Ackerman family that they may sign the promissory note. So moved.
 - c. Board Membership – Two Rivers Ottauquechee Regional Planning Commission – Andy is going to ask Walter Rockwood if he'd be interested in representing the town on this board. He will ask a few others. GMEDC – Someone from the Economic Committee will be asked to represent the town of this board.
 - d. VCRD – Beth Ann Finlay reviewed the activities that the facilities committee has participated in. She is looking for the Selectboard's order of priorities. They agreed that all were equally important and had a somewhat domino affect. Because of the length of time the garage has been discuss maybe the garage is nearer the top. Because of the availability of the Benedict/McNaughton property as a possible site for a Library, Beth Ann was interested in the process of procurement. Beth Ann was advised of the need for a facilities plan as well as a working scheme.
 - e. CVSWMD EOS Project – Todd Dueso, Selectboard member from Hardwick, member of the CVSWMD and operator at Casella attended the meeting to give the Selectboard an overview of his perception of the EOS project. He discussed possible options for Chelsea to operate independent of the CVSWMD and offered help setting up the collection of electronics and possibly antifreeze. Doug reviewed his vision for solid waste collection in Chelsea. His ideal is to have zero waste in Chelsea. The Selectboard's goal is to keep the transfer station open and increase the items accepted.
 - f. Health Insurance for Town Clerk/Treas – Dick moved and Carol seconded the motion to enter executive session at 8:27 to discuss this issue. So moved. Exited executive session at 8:40 p.m. Carol moved and Dick seconded the motion to table this issue until the personnel policy has been addressed and updated. So moved.
 - g. Heating Fuel Price – Jane has a price of \$2.129 from Bradford/Pratt. She will check with other companies. Dick moved and Carol seconded the motion to authorize Jane to enter into an agreement with whichever company is best suited for the town. So moved.
 - h. Treasurer/AA Office Lease – Carol moved and Dick seconded the motion to sign a 3-year lease with Louis Weintraub. Rent will remain at \$300 until January 1, 2006 at which time it will increase to \$330 for the remainder of the 3 years. If the town wishes to terminate the contract, Mr. Weintraub will be given a 90-day notice and 1 month's additional rent as termination fees. So moved.
7. New Business
 - a. Zoning Bylaws – The Planning Commission will hold a public hearing on Aug 11, 2005 to update the zoning bylaws.

- b. Community Capital of Central Vermont (formerly Central VT Revolving Loan Fund)– This nonprofit lender is seeking to expand its micro and small business lending activities to Chelsea. The Selectboard must designate Community Capital as a Nonprofit Community Development Organization by executing Form PM 5. Once signed, Community Capital can begin making loans in Chelsea. Dick moved and Carol seconded the motion to sign this document. So moved.
 - c. Brookhaven paintings – Brookhaven students have created about 80’ of paintings that they would like to display in town. Rather than put them on the commons, the Board suggests they work with the Parks Commission and put them at the tennis court. Jane will contact Roxanne Benson or John Berthelsen with this information.
8. Other Information
 - a. CVSWMD – Because CVSWMD has contracted with a new hauler, Chelsea must remove mercury switches from appliances. CVSWMD is asking Chelsea to sign a certification form that indicates that Chelsea will be responsible for doing this work. Dick moved and Carol seconded the motion to table signing this document until Dick Adams has had a chance to review the “Mercury Switch Removal” manual. So moved.
9. Correspondence
 - a. WEC – Update on lawsuit
 - b. Thank You from the Chelsea Service Guild for the use of the Commons for the Flea Market
 - c. Engineering Service Agreement for DWSRF Planning Loan Application for the Brookhaven Well evaluation
10. Agenda Items
 - a. GMEDC – Neil Fox
 - b. Solid Waste Issues – Ed Kuban
 - c. Two Rivers Ottauquechee Planning Commission membership
 - d. VCRD – Municipal Planning Grant
 - e. Brookhaven Well & WWTP Upgrades
11. Adjournment – Dick moved and Carol seconded the motion to adjourn at 9:15 p.m. So moved.
12. Action Items
 - a. VCRD – Andy will meet with committee chairs & Dave Bradshaw. Community Planning Grant to be addressed. FOLLOWUP 8/16
 - b. Sidewalk in front of Old Grange Bldg. – Andy check with Jay Keller to see if grant money would be available to repair sidewalk – FOLLOWUP 8/16
 - c. Trees by Tennis Court – Dick will let Rick know about the trees
 - d. Culvert Inventory – Jane will contact Chuck Wise at Two Rivers-Ottawquechee to see about getting this project done. FOLLOWUP 8/16
 - e. Heating Fuel – Jane will negotiate for fuel prices. FOLLOWUP 8/16
 - f. Mercury Switch Removal – Jane will get the manual to Dick Adams to review. FOLLOWUP 8/16